UC Davis Department of Nutrition

STUDENT REQUEST AND CERTIFICATION FOR WAIVER OF COURSE MATERIALS FEE

INSTRUCTIONS

- The Department of Nutrition only approves waivers of course material fees (CMFs) in exceptional cases. Students who are Pell-eligible and who incur more than $101 in CMFs during the academic year are required to first seek additional assistance from Financial Aid. If students can show that their need is greater than $101 and that Financial Aid is unable to provide additional assistance, then the department will consider waiving any fees that exceed $101.
- In order to process your request, please provide a detailed breakdown of the financial aid you are receiving available through the My Awards link at (http://financialaid.ucdavis.edu/) and list below the courses and fees incurred within this academic year. Certification documents of financial hardship must accompany this form.
- A determination on your request will be made within five business days after your request has been submitted.

Student Name		**Student ID #**	
Email			
Amount of Fee	$_____	**Quarter / Year** *Circle qtr & add year*	Fall Winter Spring 20____
Course Name/ Number/ Section			
Describe why the fee should be waived: Demonstrate the need beyond what your course material fee allotment is:			
I certify that the above statements are true and that I am unable to pay the course materials fee.			
Signature		Date	

Waiver requests must be received in the department office (3135 Meyer Hall) by the 20th day of instruction.

For Internal Use Only

Approved _____
Denied _____

_____

Reviewed By Date Reviewed